



INTERNSHIP ANNOUNCEMENT

Position: WASH Technical Intern
Location: Portland, OR
Duration: Summer and/or Fall Term
Start Date: Immediately

About Green Empowerment

Green Empowerment is a Portland-based nonprofit that works with partners to provide renewable energy and clean water to rural communities across the globe. Green Empowerment supports integrated projects that improve human well-being, are sustainable over time, build climate change resiliency and have an impact that reaches beyond any one community. Founded in 1997, Green Empowerment currently works with a network of partners in Bolivia, Colombia, Ecuador, Nicaragua, Peru, the Philippines, Malaysian Borneo and Myanmar/Burma.

About this Position

Green Empowerment is seeking a water, sanitation and hygiene (WASH) technical intern to support efforts to improve technical document development.

This self-starter will own multiple assignments, deliver high-quality work and confidently develop and evaluate technical documents to improve our WASH document database. Responsibilities include, but are not limited to: developing interactive training guides including power points, translating documents between English and Spanish, updating past manuals to the new GE format, evaluating current training materials and manuals, and creating baseline surveys for monitoring and evaluation. Topics include gravity fed water systems, solar panel pumped water systems, water quality standards, WASH training guides, water system operation and maintenance, etc. This intern will report to the Technical Manager and must be available to work 2-3 days per week in the Portland office. This internship is unpaid.

Position Benefits

- Support an award-winning nonprofit in its efforts to advance social justice around the globe
- Make valuable connections in the international development and communications sectors
- Build a robust resume and communications portfolio

Responsibilities

- Develop interactive training guides on WASH topics
- Create Power Point presentations for community-based trainings
- Translate technical documents between English and Spanish



- Update past manuals to new GE format
- Evaluate current training materials and manuals
- Create monitoring and evaluation materials for:
 - Training guides
 - Operation and maintenance manuals
 - Baseline data
- Design and implement an independent project with support from the Technical Manager

Minimum Skills and Qualifications

- Exceptional communication skills, both verbal and written
- Ability to work both independently and collaboratively
- Excellent time management skills
- High attention to detail
- Background in Environmental sciences or engineering
- Interest in international development or travel, preferred (but not required)
- Spanish-language proficiency, preferred (but not required)

Application Process

Please send Cover Letter, CV and technical writing sample to elise@greenempowerment.org. The technical writing sample should include one or more of the following: scientific report, design document, technical report.